MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30 - WPM 12-06-2024 ENGLISH 30 - WPM BATCH - 303
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	The full form of E-mail is	Electronic mail	Electronic message	Electrical mail	None of these	A
2	Icons on the desktop	can be hidden	cannot be hidden	cannot be moved	None of these	A
3	8 bit = 1 _____ _	Byte	BIT	KB	TB	A
4	1 KB = _____ Bytes	100	1000	1024	1048	C
5	1 Gigabyte = _____	1000 Kilo Byte	1024 Mega Byte	1024 Tera Byte	1024 Bytes	B
6	Ctrl+2 is used for_____	single line spacing	Double Line Spacing	One and half line spacing	All of these	B
7	Alt+P key is used for____	View tab active	home tab active	Page Layout Tab Active	Data tab Active	C
8	you can find shapes under_____ta b	Home	Insert	Page Layout	Data	B
9	We can do _____ using only MSWord .	spelling check	change font colour	type words	All of these	D
10	Ctrl+Y is the key used for____	Cut	Paste	Undo	Redo	D
11	Chart Option is Available in _____ Menu	View	Insert	Data	Home	B
12	Worksheet collection is called as ____	Workbook	Work note-book	Work document*	Chart Book	A
13	Which is not a correct view in MS Excel 2010 ?	page layout	normal	page break view	print layout view	D
14	In Ms-Excel XFD is the heading of column	TRUE	FALSE			A

15	Doughnut is one of the type of chart in Excel	TRUE	FALSE			A
16	User can add_____ _____ files in presentation	Audio	Video	Image	All of these	D
17	Fly from left Bottom is _____ effect.	Animation	Action	Background	None of these	A
18	Fade is a _____ effect in PowerPoint	Background	Action	Animation	Slide	C
19	.pptx extension is for _____ software files.	MS Excel	MS PowerPoint	MS Presenter	MS Word	B
20	Comment command is available in _____ tab in PowerPoint	Insert	Review	View	Home	B
21	The file extension of text file is_____	.TX	.MP3	.PPT	.TXT	D
22	The language of the Computer is in ____ Digital Signals.	0,1	0,2	0,7	8,9	A
23	Each window of web Browser is called as _____	Frame	Tab	Box	Square	B
24	Which one of the following is correct E-Mail address?	@gmail.com	myE-Mail@gmail.com	myE-Mail@gmail	myE-Mail.gmail@com	B

25	To prevent computer from virus, use _____	Virus Protector	Antivirus	Anti Protect	Virus Wall	B